

86-023



**The Student Senate  
86th Student Government Association  
Bethel College**

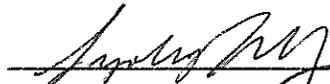
***A Bill to Amend Section XV: Individual Scholarship Request Act of 2018***

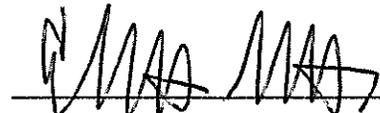
**Introduced By:** Senator Wallace

**Date Submitted:** 10/4/18

**Action Taken by the Student Government Association Senate**

Vote: 11 For 0 Against 0 Abstentions

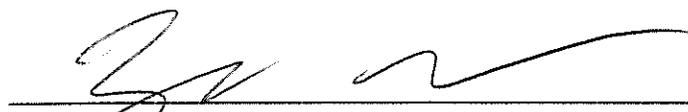
  
\_\_\_\_\_  
Sydney Bollinger, Speaker of the Senate

  
\_\_\_\_\_  
Elizabeth Tran, Secretary of the Senate

**Action Taken by the Student Body President**

     Enacted      Vetoed

  
\_\_\_\_\_  
Heath Goertzen, Student Body President

  
\_\_\_\_\_  
Zackary Shinkle, Coordinator of Student Activities, SGA Advisor

**"FOR STUDENTS...BY STUDENTS"**

**86-023: *A Bill to Amend Section XV: Individual Scholarship Request Act of 2018***

**Abstract:**

The Purpose of this bill is to make the language in Section XV: Individual Scholarship Request Act of 2018 of the student governing manual more specific. Amendments include making distinctions about when the request needs to be made while considering when the applicant needs the money. Changes will also include an addition of protocol for funding over the summer.

**Whereas,** The current Section XV: Individual Scholarship Request Act of 2018 does not specify how a student will be recognized on official documents,

**Recognizing,** there needs to be a set time frame for how many weeks prior to their payment students submit their request

**Understanding,** students could request money for the summer, and there need to be guidelines for protocol when senate is out of session regarding if students are able to request funding,

**Therefore, Let it be Enacted:** Section XV: Individual Scholarship Request Act of 2018 read as following with the additional points:

**I. Individual Scholarship Request Act of 2018**

**A. The ISR operate under the following conditions:**

1. \$1,000 be allocated in the following year's budget for requests (Only applies to 2018-2019 school year)
2. A student will be able to request grants up to a cumulative total value of 83% of the yearly Student Government Fee for a full time student of that year
3. Students are only eligible if they are in good academic standing
4. Students must use the grant for directly educational purposes such as testing, research (including Senior Seminar expenses), Conference Travel or Registration, etc.
  - a. Requests outside of this realm will still be reviewed but are less likely to be approved by the Senate
  - b. Information provided to the Senate regarding request need will be private and protected
  - c. The identity of the person requesting funding will be kept private from the student body (censored on official documents) by using the applicant's student ID number
  - d. Receipts and unused money must be returned to the Senate after funding is used

- e. Funding use will follow the RSO funding use policies (if money is used inappropriately, it will be charged to the student's account)
5. All ISR requests should be submitted at least two weeks prior to the date of payment specified in the request
  - a. **No money will be issued to retroactively cover expenses**
6. Any ISR requests which would occur when senate is not in session (ex. summer) should be submitted two weeks prior to the final senate meeting of the current school year
7. Any money not used by the student shall be given back to the SGA
8. Students can only apply if there is no current request-relevant RSO to support them, or the current RSO is unable to fully fund their request

**B. The ISR will be granted after the following steps have been taken:\***

1. Requesting student fills out the ISR request form and-turns it into the SGA Advisor and Finance Committee
  - a. <https://docs.google.com/document/d/1MQpfPQe7r2RkkbVaNd8VZmEsLAmOS-XaIzZiaeRv1Qo/edit>
2. Finance Committee reviews each request before the next Senate Meeting.
3. The request comes before the Student Senate at the next Senate Meeting (or the next Senate Meeting which the student can attend), and the Finance Committee makes a Yes or No recommendation regarding the request.
4. The requesting student is required to attend the Senate Meeting at which their request will be voted on.
  - a. If the student is unable to attend the Senate Meeting at which their request will be voted on, their request form will be reviewed and voted on in their absence. Further explanation of the request may be submitted by the student if they deem it necessary.
5. Upon reviewing the Finance Committee's recommendation and the student's request, the Senate will discuss and vote on the request in an Executive Session.

**C. Should any one of these steps not be completed, the requesting student's request will be denied.**