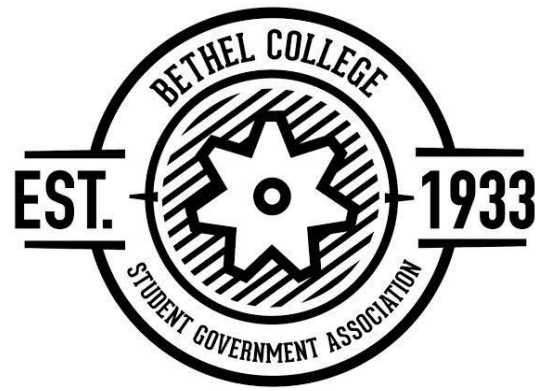


# Student Organizations & Clubs Fundraiser Request & Report Form



All fundraisers to be sponsored by a Bethel College club, organization, or student must submit a written proposal of the fundraiser to the Department of Student Activities and Engagement.

The proposal must be submitted at least 30 days prior to the fundraiser and include the following information. Please complete section I before the fundraiser. Section II will be completed after the fundraiser is over.

## I. REQUEST

President Name: \_\_\_\_\_ Advisor Name: \_\_\_\_\_

Name of the sponsoring organization: \_\_\_\_\_

Date(s): \_\_\_\_\_ Time(s): \_\_\_\_\_ Location(s): \_\_\_\_\_

A description of the fundraiser: (What are you selling? What is the money going to be used for?)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Are you requesting the Student Government Association to loan the upfront cost? (*circle one*) YES NO

\_\_\_\_\_  
 Student Organization President

\_\_\_\_\_  
 Student Organization Advisor

\_\_\_\_\_  
 Director of Student Activities and Engagement

## II. REPORT

A. Total Amount Fundraised	\$
B. Borrowed Amount from SGA	\$
C. Returned to SGA ( <i>must equal 50% from B</i> )	\$
D. Deposited into Account	\$

\_\_\_\_\_  
 Student Organization President

\_\_\_\_\_  
 Director of Student Activities and Engagement